



Position / Job Title: Revenue Analyst
Job Type: Regular full-time / Exempt
Reports to: Senior Manager, Finance

Summary

The position will support the Senior Manager, Finance and the Controller and will oversee and be responsible for the complete Customer Cycle including but not limited to Billing, Cash Receipts and Revenue Recognition,.

Essential Functions

- Analyze all new orders received for proper revenue treatment
- Track shipments, progress payments and revenue treatment of Product Systems Revenue recognized under completed contract method
- Track proportional performance through duration of contracts of Product Revenue recognized as long term construction type contracts
- Track proportional performance through duration of contract of Service Contracts
- Compile monthly service revenue analysis reports by contract
- Responsible for monthly reconciliations of Accounts Receivable, Revenue Recognition and Deferred Revenue.
- Analyze and bill Monthly pass through charges to customers
- Assist with various other aspects of monthly close
- Consider finding more efficient ways to utilize Great Plains for related tasks.

Knowledge, skills and abilities

- Background in complex product delivery environments such as pharmaceutical, manufacturing or software preferred.
- Must be computer proficient, especially in MS Excel.
- Experience with Great Plains a plus.
- Must be organized with a strong attention to details.
- Must possess the ability to follow up on all work in progress.
- Must be able to work independently with minimal guidance.
- CPA preferred
- Knowledge of ASU 2009-13 preferred

Required Skills/Exp./Education

A minimum of 3-5 years experience in an revenue accounting and basic understanding of general accounting principles.